

OFFICE OF THE PRINCIPAL NAYAGARH (AUTONOMOUS) COLLEGE NAYAGARH-752069

Website-www.ngrautocol.ac.in

E-mail – ngrautcol@yahoo.co.in

NAAC 2020/ Metrics Level Deviations/Cr6-5

Criteria 6.5.3:	Quality assurance initiatives of the institution include:	
	1. Regular meeting of Internal Quality Assurance Cell	
	(IQAC); Feedback collected, analyzed and used for $\$	
	improvements	
	2. Collaborative quality initiatives with other institution(s)	
	3. Participation in NIRF	
	4. any other quality audit recognized by state, national or	
	international agencies (ISO Certification, NBA)	
DVV Findings	Please provide scanned images of 1. documents supporting initiatives of	
	IQAC in terms of certificate of accreditation/ranking by NBA, ISO, etc.	
	attested by Principal. 2. notification of formation and composition of	
	IQAC attested by Principal. 3. minutes of meetings of IQAC	
	highlighting the activities undertaken by IQAC, attested by Principal 4.	
	documents supporting initiatives of IQAC in terms of certificate of	
	accreditation/ranking by NIRF, NBA, ISO, etc., attested by Principal. 5.	
	other certificates of quality by Govt,/ Govt recognized organizations	
	attested by Principal. 6. Documents related to Collaborative quality	
	initiatives with other institution, attested by Principal 7. Web link of	
	Annual report of the College 8. Upload copies of accreditation & 9.	
	Summary documents and date of submission of AQARs for all the 5	
	assessment years attested by Principal (if accreditation for 2nd and	
	above)certificates and provide the link leading to the same.	
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Response/	1) Regular meeting of Internal Quality Assurance Cell Conducted.	
Clarification	Minutes of Meeting, formation and composition of IQAC, Action Taken	
	Report attested by Principal are attached. (Appendix-I)	
	2) Relevant supporting documents regarding Collaborative quality initiatives with other institutions are attached. (Appendix-II)	
	3) ISO certificate attested by Principal is attached (Appendix-III)	
	4) Summary documents and date of submission of AQARs for all the 5 assessment years attested by Principal (if accreditation for 2nd and above) and provide the link leading to the same. (Appendix-IV)	

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IQAC Coordinator

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PRINCIPAL WATAGARH AUTONOMOUS COLLEGE MAYAGARH

Appendix I

1st. IRAC meeting 1st. 10-08-2014.

The first meeting of lance too hold sin the Porreipris chamber on dl. 10.08 2014 at 11. am. Dhe Porniphi announced the constitution of lade with the following members. 1. Do K. SALOU - Poincipal - Chardman of laAc 2. So. A.K. MOLONTS - ESSI BUSSON - Member. 3. Poof P.K. Pordhan - A.B.G) - onembor 4. Poor H.S. PEttronyak-Accorts Brosen-orienber. 5. Dr. N.S.Z - - UGC rotal office-I - orenber 6. Poot (Mrs) Suchips Roth - HED I Sanskof - member 7. S. B. B. NAYAK - HEAD CLEDK - member 8. Poof Sapers Brogen-HOD, Cmy. K, Utx MUNY-10. Dr. B. K. Pottorr. Or crodal office 4-month story. At the ond set. Poincipal & K. SFLO Welcomed the members Poresont and their he briefed aubout the aims and objectives of 1840. The quillines of 1 dite hos sead and by DO BK. PRATTAIR AN & DOGIA Stoom'S dus crossing was rozale in the higher of cill and Ovality sustainance of the college

Mombers Present -1. Dr. K. School Poir UPA-Do A.K. Mohronts -2. 3. Pool P.K. Pordhan -4. Poly H. S. Patrain - With 0.8.14 5. D. N. SA - 00, 6. Mo B.B.NONAK_ BOTTO OF 14 7. Brit (Mm). S. Rath -8. Bot Sitees Porthan -9 St N.C. Shan -10- D B.K. Dator DA Resolutions Adopted. () The accounts section and diborry storts notor Shard be antomated by iastalling desired softhere & end of Dely én vodur to be in pace holt S.U.Drz NATION STADDAD OF H.E. Ds.

@ Prof H.S. Pattan, HOD 1 Physin is requested to the receiping sups & the acconts antimpon. r-egvertei 3) St S.N. Saliva, Liborom to trice necessary slips for the antimation of dibony. The meeting corded make rate of portes to the emai'r 57-102 M S.U. Doell

SECOND IQAC MEETING, DATE-02.04.2015

The second KOAC meeting was held in the Principal's chamber on DC.02.04.2015 at 11.30a.m. under the chairmanship of Dr.Khali Sahoo, Principal. At the outset, the Principal extended warm welcome to the members present Then the minutes of the first meeting were read out by Dr.B.K.Pattanaik, member Secretary, KOAC and were confirmed.

The members present expressed their satisfaction over the resolution adopted in the first meeting regarding Automation of Accounts section. The automation of accounts section is already over and is ready to use at the beginning of academic session 2015-16. However, the library automation work is not completed yet. Principal Dr. Khali Sahoo is requested to look into the matter.

RESOLUTIONS ADOPTED

1-In the beginning of the academic session 2015-16, two periods of seminar classes for final year students will be reflected in the routine. Prof.I/C Timetable will be instructed accordingly.

2-Seminar for final year students will be held regularly from the beginning of the session as per timetable and HOD'S will be requested to maintain a record of that and will submit to the IQAC in consolidated form.

3-HOD'S are to review the classes taken and courses covered by their faculty members weekly and Principal has to review the same once in a month.

4-Prof.I/C College website will have to update the website time to time as it is an important parameter of IQAC.Further he will be requested to make steps for the uploading of notices and relevant information for the students in the website

5-Complete guidelines regarding admission and Autonomous Semester Examination starting from form- fill up to publication of results and issue of certificate to be documented elaborately and also to be published in the college calendar, which is to be referred by all the stakeholders.

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6-Controller of exam is requested to introduce the system of chief Examinership for each paper in semester exam for the greater interest of students. The chief examiner must be essentially an outsider and will examine the answer scripts scoring less than 30% and more than 90% marks. There will be one chief examiner per subject for odd semester as well as for even semester.

7-HOD are requested to develop seminar library in their respective departments out of the funds collected from the Hons students. The funds so collected from students for seminar library are subjected to internal audit.

8-Officers in charge of NCC, NSS & YRC will be requested to submit quarterly report of their activity in document form.

9-PET will be requested to gear up the sports activities among the students in the college in order to make the sports environment vibrant and will submit the half yearly report in document form.

10-The grievance redressal cell will be effective from the beginning of the academic Session 2015-16. Students will be encouraged to resolve their grievance through grievance redressal cell. All concerned will be notified accordingly.

11-Feedback response from the students will be collected department wise. HOD'S will be requested to execute the process for this purpose. Feedback proforma from IQAC will be provided.

12-Principal is requested to constitute a monitoring cell to monitor the cocurricular activities.

13-Accounts section will be requested to prepare the annual budget of this college and Principal is requested to get it approved and all expenditure will be made strictly within the budgetary provision from the academic Session-2015-16. The meeting ended with a vote of thanks to the chair.

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Member Secretary

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Principal NAYAGARHAUTONOMOUS.COL

2rd Meeting of IQAC Di OQ.04.15 (Thursday) Members Present. 1. Dr. W. SALON - Poincipal - Warding Amehantillis 2. Dr. A.K. Mokonts -3. Poof P-K. Pordhan -Russia 4. Poot U.S. Pattanae. 5. Do N, Soz -(16) m141 6. Prof (MR) S. Ron --kath/2.4.15-7.8 B.B.NAJAU - Dogo 2015 8. Prof Batech Poudhan 9 S. N.C. Shar. Sub Collector-10-Dr BIK. Pattarf. .. menbro Secolog. Phyle 11. Pog D.B. Sato - Special Inntee - Martin 2. Port S.K. Pordhan - Sperre - Unitee - Sulfor and and a second s 5. ve. Oord and a many state of the state o



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Action Taken Report of IQAC Meeting held on 10/08/2014

Sr. No.	Resolution in the Meeting	Action Taken for Implementation &
		Outcomes
1.	Accounts and library should be automated.	Process to purchase e-Library Software 'e-Granthaylaya' has been initiated to purchase.

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IQAC Coordinator

Principal

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Action Takon Report of IQAC Meeting held on \$2/04/2015

te Mer	Resolution in the Mosting	Action Taken for Implementation & Outcomes
I	To conduct territors to find you etudions.	Summary have been conducted for
1.	Review of aliasses by BUIDs and by the Principal	Reviewed of classes by HODs and by the Principal
ī	To agallate sollingo voltestu	College volosie im hees spilated with Admission, Admission, Scholarship, Student e Nettor and Student Peodback Tales
k.	To publish the puddilines regarding admission and Examination in the college calendar	Administer Star Date End Date Examination Star: Date & End Date have been added to academic calendar
÷	HOEs are requested to develop seminar- library at their respective departments	Provinsion for Departmental Library has been initiated & implemented
6.	Officers at charge of NCC, NSS & YRC requested to solvesit quarterly report of their activity	Quarterly Activity Planner & Report format have been shared to respective in charge
	PET requested to goar up the sports activities among the students to make the sports environment vibrant	PET requested to pear up the sports activities among the students to make the sports revisionment vibrant



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8.	Grievance Redressal cell will be effective to resolve the grievance.	Students & Teachers as main stakeholders, have been well informed
		to raise concern through Active Grievance Redressal Cell
9.	Feedback response from the students will be collected department wise.	Feedback Department wise collected.
10.	Principal is requested to constitute a monitoring cell to monitor the co- curricular activities	IQAC to monitor the co-curricular activities . no such other cell is required in this matter.

2: 4.15 Dr.B.K.Pattand

02.04.15 Dr. K.Sahoo

Principal

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IQAC MEETING DATED-18.11.2015

The third IQAC meeting was held in the Principal's chamber on dt.18.11.2015 at 1.30 pm under the chairmanship of Prof. D.B.Sahoo Principal.

At the outset Prof.D.B.Sahool welcomed the members present. Dr.B.K.Pattnaik co ordinator IQAC read out the minutes of the last meeting and were confirmed.

After a hour long discussion on the resolutions adopted in the previous meeting and taking the quality enhancement of academic & administrative aspects, the followings resolutions are adopted.

1. The reading room of the library building must be provided with internet facility. In view of this 3 to 4 no. of computers with internet connectivity must be made available to its users very soon. Principal is requested to look into the matter.

2. Principal is requested to take an early and appropriate step towards fully automation of library.

3. Further kceping in mind the necessity of internet at every moment of life of the stakeholders in HEI, members present stressed upon the Wi-Fi campus of the college. Principal is requested to move ahead in this direction for a Wi-Fi campus after following due official formalities.

4.1t is suggested that college canteen must be made functional immediately without compromising the standards of service rendered to the staff and students.

5.It is also proposed to open P.G. classes in three to four subjects from the session 2016-17 and steps towards obtaining permission from Govt be taken as early as possible.

The meeting came to an end with vote of thanks to the chair and members present.

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Prof.D.B.Sahoo. Principal

Dr.B.K.Pattanaik Coordinator

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IQAC MEETING DATED-28.03.2016

The fourth IQAC meeting was held in the Principal's chamber on dt.28.03.2016 at 1.0 pm under the chairmanship of Prof. D.B.Sahoo, Principal.

At the outset Prof.D.B .Sahoo welcomed the members present. Dr.B.K.Pattnaik co coordinator IQAC read out the minutes of the last meeting and were confirmed.

After a vivid discussion on the resolutions adopted in the previous meeting and taking the quality sustenance parameter of the college the followings resolutions are adopted.

- 1. The rest part of library automation should be completed within a time of three to four months so as to get a full fledged automated library very soon.
- 2. Due to introduction of CBCS pattern of curriculum and emphasis being on computer based practical it is resolved to have another sophisticated central computer lab with 40 computers be available for the students from the session 2016-17. Principal is requested to make official arrangement for the same.

3. Principal is requested to encourage faculties and students for more and more involvement in academic activities like participation in seminar/conference/symposium/workshop/study tour/group discussion at dept. level etc. Further Principal is requested to provide financial support to faculties attending national and international level seminar.

4. From teaching and learning point of view it is emphasized that the medium of instruction must be in English (except in odia and Sanskrit subjects). Principal is requested to look into the matter.

5.It is felt that the website of the college is not up to standard and also the relevant information are not appearing there. Therefore it must be updated very soon taking all aspects into consideration.

The meeting came to an end with vote of thanks to the chair and members present.

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Prof.D.B .Sahoo Principal

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Dr.B.K.Pattanaik Coordinator

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Action Taken for Implementation & Sr. No. **Resolution in the Meeting** Outcomes Internet has been installed in 5 Steps to be taken to provide internet facility 1. dedicated computers at reading room in reading room of the library of library Steps in this regard has been initiated To take appropriate step towards fully 2. to purchase barcoding software and automation of library equipment's. Proposal's have been sought of ISP's Steps to be taken for Wi-Fi campus 3. through IQAC College canteen committee should be To take steps for improving the college 4. formed in this regard. IQAC to form canteen the committee Decided to open P.G. Classes Steps have been taken 5.

Action Taken Report of IQAC Meeting held on 18/11/2015

11.15

Dr.B.K.Pattanaik Coordinator

fiel's Prof.D.B.Sahoo.

Prot.D.B.Sanoo. Principal

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Sr.No.	Resolution in the Meeting	Action 'Taken for Implementation & Outcomes
1.	Rest part of library automation to be completed within a time of three to four months	Internet has been installed in 5 dedicated computers at reading room of library
2.	Resolved to have another sophisticated central computer lab with 40 computers be available for the students	Steps in this regard has been initiated to purchase barcoding software and equipment's.
3.	Principal is requested to provide financial support to faculties attending National and International level seminar	Proposal's have been sought of ISP' through IQAC
4.	Action must be taken for improvising the coilege website	College canteen committee should be formed in this regard. IQAC to form the committee

Action Taken Report of IQAC Meeting held on 28/03/2016

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Dr.B.K.Pattanaik Coordinator

2.3 /03/16

Prof.D.B .Sahoo Principal

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OFFICE OF THE PRINCIPAL, NAYAGARH AUTONOMOUS COLLEGE, NAYAGARH

Notice

Date:- 12/10/2016

The meeting of IQAC is scheduled on 17/10/2016 at 04:00 PM in Principal's Room.

Agenda:

- Planning of NSS/ Extension Activities for Academic Year 2016-17.
- Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.

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PRINCIPAL

CC: All Committee Members/Accounts for information and PGF for record.

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Principal Sri D B Sahu occupied the chair and welcomed the members for IQAC Meeting. The following business was transacted in the meeting:-

Agenda: 1 Planning of NSS/ Extension Activities for Academic Year 2016-17.

Resolution:

Thorough discussion was made and it was decided that planning of NSS/ Extension Activities for Academic Year 2016-17 is to be done. NSS Coordinators are to be informed to act for the same.

Agenda:2 Issue with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.

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Action Taken Report of IQAC Meeting held on 17/10/2016
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.Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	Planning of NSS/ Extension Activities	NSS Coordinator has submitted plan
	for Academic Year 2016-17.	of NSS activities.

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OFFICE OF THE PRINCIPAL NAYAGARH AUTONOMOUS COLLEGE, NAYAGARH NOTICE No-1736 Date- 02-08-1)

The following members are requested to attend a meeting of IQAC on dt.04.08.2017 (Friday) at 12.15p.m. in the Principal's chamber.

Members:-

Nayagarh Autonomous College, Nayagarh

- 1. Dr.A.K.Mohanty 2. Sri H.S.Pattanayak
- 3. Sri S.P.Dash
- 4. Sri S.K.Pradhan
- 5. Smt.S.Rath
- 6. Dr.N.Sia 378(1)
- 7. Sri K.C.Ojha
- 8. Capt.M.Pati with
- 9. Capt.B.P.Hota
- 10.Dr.B.K.Pattanaik
- 11.Sri B.B.Nayak

Memo No-

Copy to IQAC File for information.

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Date-

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IQAC MEETING DATED-04-08-2017

The fifth IQAC meeting was held in the Principal's chamber on dt.04.08.2017 at 12.15p.m under the chairmanship of Prof. D.Biswal, Principal.

At the outset Prof.D.Biswal welcomed the members present. Dr.B.K.Pattnaik coordinator 1QAC read out the minutes of the last meeting and were confirmed.

After a hour long discussion on the quality improvement of academic & administrative aspect the followings resolutions are adapted.

- 1- Each academic dept, has to conduct at least 2 seminars in one academic session, out of which in one seminar the resource person will be preferably from state/national institute of repute and the other may be from local.
- 2- Most of the time it is found that the principal remains busy in resolving issues of students, staff and public .As a result the official work gets hampered. In view of this grievance redressal cell is formed with following members and the grievance redressal mechanism is also formulated.

The principal on receipt of any grievance application will forward it to the cell mentioning the dateline to resolve it.

The grievance redressal cell will look into the issues and suggest the principal with proper recommendations.

Members

- 1. Sri K.C.Ojha
- 2. Smt.S.Rath
- 3. Smt.M.Pati
- 4. Sri S.P.Dash
- 5. Sri B.B.Nayak, HC
- 3- Principal is requested to go for internal audit of different sections/academic departments as a matter of healthy practice. The meeting came to an end with vote of thanks to the members present.

Dr.B.K.Pattanałk Coordinator

C. U. Orab

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IQAC MEETING DATED-04-08-2017

The fifth IQAC meeting was held in the Principal's chamber on dt.04.08.2017 at 12.15p.m under the chairmanship of Prof. D.Biswal, Principal.

At the outset Prof.D.Biswal welcomed the members present. Dr.B.K.Pattnaik coordinator IQAC read out the minutes of the last meeting and were confirmed.

After a hour long discussion on the quality improvement of academic & administrative aspect the followings resolutions are adapted.

- 1- Each academic dept. has to conduct at least 2 seminars in one academic session, out of which in one seminar the resource person will be preferably from state/national institute of repute and the other may be from local.
- 2- Most of the time it is found that the principal remains busy in resolving issues of students, staff and public .As a result the official work gets hampered. In view of this grievance redressal cell is formed with following members and the grievance redressal mechanism is also formulated.

The principal on receipt of any grievance application will forward it to the cell mentioning the dateline to resolve it.

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Members

- 1. Sri K.C.Ojha
- 2. Smt.S.Rath
- 3. Smt.M.Pati
- 4. Sri S.P.Dash
- 5. Sri B.B.Nayak,HC
- 3- Principal is requested to go for internal audit of different sections/academic departments as a matter of healthy practice. The meeting came to an end with vote of thanks to the members present.

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Dr.B.K.Pattanałk Coordinator

S. U. Ordel

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Action Taken Report of IQAC Meeting held on 04/08/2017

Sr.No.	Resolution in the Meeting	Action Taken for Implementation &
		Outcomes
1.	Each academic department has to conduct at least 2 seminars in one academic session, out	Linkages in this regard with MoU has been done for seminar/Guest Lecture
	of which in one seminar the resource person	
	will be preferably from state/national	/Internship.
	institute of repute and the other may be from local	
2.	Resolved to have another sophisticated central computer lab with 40 computers be available for the students	Purchase of computer with latest configuration has been initiated.
	Principal is requested to provide financial	Policy has already been framed and
3.	support to faculties attending National and	implemented for publication
	International level seminar	State/National/International.
	Action must be taken for improvising the	Website Updated.
4.	college website	

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Dr.B.K.Pattanah Coordinator



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OFFICE OF THE PRINCIPAL, NAYAGARH AUTONOMOUS COLLEGE, NAYAGARH

NOTICE

Date:- 16/07/2018

The meeting of IQAC is scheduled on 20/07/2018 at 04:00 PM in Principal's Room.

Agenda:

- 1. Planning of New Value added Courses (VAC) for Academic Year 2018-19.
- 2. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.

IQAC COORDINATOR

PRINCIPAL

CC: All Committee Members/Accounts for information and PGF for record.

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Minutes of Meeting

Principal Dr (Smt) B L Parida occupied the chair and welcomed the members for IQAC Meeting. The following business was transacted in the meeting:-

Agenda: 1 Planning of New Value added Courses (VAC) for Academic Year 2018-19. Resolution:

Detailed discussion was made and it was decided that planning of New Value added Courses (VAC) Activities for Academic Year 2018-19 is to be done. All the HODs & Coordinators handed over the responsibility for the same.

Agenda:2 Issue with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.

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PRINCIPAL

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Action Taken Report of first IQAC Meeting held on 20/07/2018

Sr.No.	Resolution in the Meeting Action Taken for Implementation	
	the Meeting	Action Taken for Implementation &
		Outcomes
1.	Planning of New Value added Courses	HODs have reported new VAC's
	(VAC) for Academic Year 2018-19.	department wise to deliver for I, II &
		III year students of 2018-19 academic
		year. IQAC to monitor delivery of
		VAC's timely

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The meeting began in time with a warm welcome by the Principal Maj. M Pati. She introduced Mr. Sibasankar Pradhan, Dist. Edn. Officer, Nayagarh as a new member of the cell. At the cutset, she requested Dr. S C Pradhan, Assc Prof. of Env. Sc., of F M University, who is a member of IQAC, to share his valuable ideas and experience pertaining to NAAC preparation peer team visit. On her request Dr. Pradhan handled the session proactively in tone with NAAC assessment and related issues there to. Other outside members namely Dr. H K Rath and Prof. R K Acharya also added their opinion to supplement the discussion. After one and half an hour long discussion the following resolutions are adopted.

1. Steps to be taken for regular Conduct of seminar / alumni / P –T meet.

2. Placement cell to be energized.

3. Appropriate stup to be taken towards Bar-coding of answer scripts.

4. After the exhaust of printed answer books, comprising 24 pages, introduction of 32 page answer book with no extra additional answer sheet will be done.

- 5. All the faculties are to be encouraged to utilize smart class room.
- 6. College has to strengthen its social outreach program with its YRC/ NSS/ NCC,

7. To streamline nostel administration each hostel will have a superintendent and in this

way there with he is subdits. In all (0) gents hectel +3 girls hostel) coming under the direct administration of warden on behalf of principal, without any charge in the functioning of the existing office.

B. Principal is requested to promote research activities among faculties.

The meeting came to a closure by a formal vote of thanks to the chair.

10.9.19 Mai M Pati

Principal- cum-Chairman

P66-1 . 9 Dr. B K. Pattnaik

Coordinator IQAC

S. U. Orzib

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OFFICE OF THE PRINCIPAL, NAYAGARH AUTONOMOUS COLLEGE, NAYAGARH

Notice

Date:- 21/09/2019

The meeting of all teaching and non teaching staff is scheduled on 23/9/2019, at 03:00 PM in Golden Jubilee Conference Hall to discuss on the following agenda.

Agenda:

1. About initiating NAAC work.

2. Discussion about NAAC Accreditation and Assessment process.

3. Restructuring of IQAC as per UGC Guidelines

4. Defining PEOs, POs and PSOs of the program.

5. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.

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Minutes of Meeting

Agenda: 1 About initiating NAAC work.

Resolution:

Thorough discussion was made and it was unanimously resolved that, NAAC work is to initiated to inculcate culture of quality in institute. Further all teaching and non-teaching staff were requested to go through the revised NAAC Manual released in July-2017 for basic understanding and study.

Agenda:2 Discussion about NAAC Accreditation and Assessment process (Cycle 2).

Resolution:

It was unanimously decided that NAAC application for Cycle 2 including the AQAR is to be submitted in academic year 2019-20 i.e. within the month of April, 2020.

New Process of NAAC Accreditation and Assessment is discussed. It has three stages-I. Self Study Report (Qualitative Metrics (350 Marks) + Quantitative Metrics (650 Marks)) 2. Student Satisfaction Survey (SSS)

3. Peer Team Visit

Agenda:3 Restructuring of IQAC as per UGC Guidelines.

Resolution:

As per NAAC Guidelines, IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists, Few representative from Industry and representatives of local management and stakeholders.

Members of IQAC were decided by consent of all present members and it was decided to communicate all members regarding IQAC meeting. Further, it was resolved that Dr Laximidhar Sahoo, hence-forth shall act as new IQAC Coordinator.

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Agenda:4 Defining of PEOs, POs and PSOs of the program.

Resolution:

Thorough discussion was made and it was unanimously resolved that as per new guidelines of accrediting bodies like NAAC, there is need of Defining PEOs, POs and PSOs of the program.

So, It was decided that, as IQAC has representation of all stakeholders, IQAC can work for defining of PEOs, POs and PSOs of the program. This committee shall focus on PEOs, POs and PSOs of the program and submitting report to the Principal. Once Programme Educational Objectives, Programme Outcomes and Programme Specific Outcomes of all departments are defined, will be put in various institute level committees/ bodies for approval.

Agenda:4 Issue with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.

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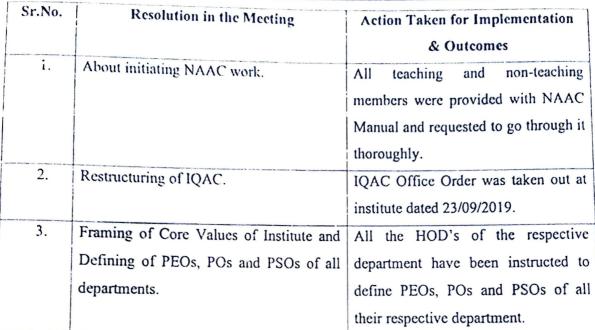
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S.N.	Name of Employee	
1.	Janakinath Dash	Designation
2.	Suchismita Parida	READER IN BOT & CONTROLLER OF EXAM
3:	Smita Swain	LECTURER IN BOTANY
- 4.	Rashmi Ranjita Mahapatra	LECTURER IN BOTANY
5.	Ganesh Mishra	LECTURER IN BOTANY
6.	Brajabandhu Behera	LECTURER IN BOTANY
7:	Ashok Kumar Sohae	LECTURER IN ZOOLOGY
8.	Bijay Kumar Swain	DECTURER IN PHYSICS
9.	Kabita Mahapatra	READER IN CHEMISTRY
10.	Basant Kumar Sahoo	READER IN CHEMISTRY
11,	Sangeeta Mallik	READER IN CHEMISTRY
12.	Yajnadutta Swain	LECTURER IN CHEMISTRY
13.	Baisali Nanda	LECTURER IN CHEMISTRY
14.	Md. Omer Mallik	LECTURER IN CHEMISTRY
15.	Pradeep Kumar Acharya	LECTURER IN COMMERCE
16.	Sulata Mishra	SR LECTURER IN MATHEMATICS
17.	Sahajahan Mallik	ACCOUNTS
18.	Brajabandhu Nayak	HEAD CLERK
19.	Abhijit Panda	LECTURER IN PSYCHOLOGY
20.	Himansu Sekhar Pattanaik	READER IN PHYSICS
21.	Suresh Kumar Pradhan	READER IN PHYSICS
22.	S N Sathua	N.G. LIBRARIAN
23.	G C D Mahapatra	N.G. LIBRARIAN
24.	Rinku Khadenga	LECTURER IN SOCIOLOGY
25.	N K Swain	OFF. PEON
26.	Rabindr Kumar Sahoo	WATCHMAN
27.	N Senapati	PEON
28.	A Nayak	PEON
29.	J Dalei	PEON
	B Dalei	SWEEPER

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Action Taken Report of Meeting held on 23/09/2019

PRINCIPAL WATHGARH AUTONOMOUS COLLEGE MAYAGARH

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OFFICE OF THE PRINCIPAL, NAYAGARH AUTONOMOUS COLLEGE, NAYAGARH

Notice

Date:- 25/09/2019

The meeting of IQAC is scheduled to be held on 28/09/2019 at 04:00 PM in Principal's Room.

Agenda:

- 1. Confirmation and Review of Minutes of Meeting held on 23/09/2019.
- 2. Action taken report of Principal-HODs Meeting held on 23/09/2019.
- 3. Opening words by Chairman.
- 4. Self-introduction of the members.
- 5. Introduction Speech by New IQAC Coordinator.
- 6. About deciding Goals and Objectives of IQAC.
- 7. About deciding functions of IQAC.
- 8. About deciding IQAC Monitoring Mechanism.
- 9. Issue with the permission of the chair.

 Λil the concerned are requested to make it convenient to attend the meeting.

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PRINCIPAL NAVAGARH AUTONOMOUS COLLEGE NAVAGARH

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All Committee Members/Accounts for information and PGF for record.

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Minutes of Meeting 28/09/2019

The chairman Maj M Pati occupied the chair and welcomed the members for first IQAC Meeting. The following business was transacted in the meeting:-

Agenda:1 Confirmation and Review of Minutes of Meeting held on 23/09/2019.

Resolution:

Thorough discussion was made, review is taken and it was unanimously approved Minutes of Meeting held on 23/09/2019.

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About initiating NAAC work.	All teaching and concerned non teaching were
		provided with NAAC Manual and instructed to
		study NAAC Manúal.
2.	Restructuring of IQAC.	IQAC Office Order was taken out at institute dated
		23/09/2019 and Meeting of IQAC is planned on
		28/09/2019.
3.	Framing of Core Values of	Stakeholder Committee (IQAC) is restructured at
	Institute and Defining of	institute dated 23/09/2019.
	PEOs, POs and PSOs of all	
	departments.	

Agenda:2 Action taken report of Principal-HODs Meeting on 23/09/2019.

Agenda:3 Opening words by Chairman.

Resolution:

Chairman briefed all present members on the formation of IQAC cell and its overall responsibilities.

Agenda:4 Self-introduction of the members.

Resolution:

All the members have given their introduction.

Agenda:5 Introduction Speech by IQAC Coordinator.

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Resolution:

IQAC coordinator introduced all present members to the goals, objectives, functioning and monitoring mechanism of IQAC as per NAAC guidelines.

Agenda:6 About deciding Goals and Objectives of IQAC.

Resolution:

Thorough discussion was made and Goals and Objectives of IQAC were decided as follows:-

- To develop a quality system for consistent programmed action to improve the academic and administrative performance of the college.
- To promote measures for institutional functioning towards quality enhancement Thorough imbibing quality culture and institutionalization of best practices.

Agenda: 7 About deciding functions of IQAC.

Resolution:

Thorough discussion was made and functions of IQAC were decided as follows:-

- Arrangement of files of our existing feedback responses from students, parents and other stakeholders on quality related institutional processes.
- Acting as a nodal cell of the college for coordinating quality-related activities, including adoption and dissemination of good practices.
- Development and application of quality benchmarks for the various academic and administrative activities of the college.
- Organization of Institute level programs and quality related programs.
- · Preparation of the Annual Quality Assurance Report (AQAR) of the Institute based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, ISO) in the prescribed format.

Agenda:8 About deciding IQAC Monitoring Mechanism.

Resolution:

The institutions need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC and all the pending AQAR's of previous pending years.

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A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation. During the institutional visit the NAAC peer teams will interact with the IQACs to know the progress, functioning as well quality sustenance initiatives undertaken by them.

So as a part of IQAC Monitoring Mechanism it was decided that IQAC should meet as and when required and take review of all activities mentioned in earlier points and extend necessary suggestions/ corrective actions to maintain overall quality culture in the institute.

Agenda:9 Issue with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.

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IQAC COORDINATOR

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Attendance

Sr. No.	Category	Name	Designation
1	Head of the Institution	Maj M Pati	Chairman, Principal (Ex-
2	IQAC Coordinator	Dr L D Sahoo	officio)
3	Senior administrative officers nominees	Sri S S Pradhan	Lecturer Dist Edu Officer (Ex-officio) Administrative Member
4	P. L. M.	Sri H S Pattanaik	HOD & Reader in Physics
•	Faculty Nominees	Sri S K Pradhan	Reader in Physics
		Sai S P Dash	Reader in English
		Dr J N Dash	Reader in Botany
		Dr Smt S Mishra	Reader in Physics
		Md O Mallik	Sr Lect in History
5	Nominees from Students and Alumni	Sri P K Pattanaik	Alumni Member
		Sri A Muduli	Student Member
6	Nominees from Employers Andustrialists/stakeholders	Sri S Sethy	Employer Member
7	Nominees from Other Institute	Dr H K Rath	HOD in Zoology, P N College, Bolagarh Parent Member
		Dr S C Pradhan	Associate Prof. in Zool, F M Univ. Balasore Member
		Sri R K Acharya	Retd Reader in Philosophy & Principal, Sarankul College, Sarankul

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IQAC COORDINATOR

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PRINCIPAL HAVAGARHAUTONOMOUS COLLEGE NAYAGARH

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OFFICE OF THE PRINCIPAL, NAYAGARH AUTONOMOUS COLLEGE, NAYAGARH Notice Date:-

Date:- 15/10/2019

The meeting of IQAC is scheduled on 18/10/2019 at 04:00 PM in Principal's Room.

Agenda:

- 1. Confirmation and Review of Minutes of first IQAC meeting held on 28/09/2019.
- 2. Action taken report of last IQAC meeting held on 28/09/2019.
- 3. Review of NAAC work.
- Initiating Infrastructural Changes for creation of Girls' Common Room, Boys' Common Room, Rain Water Harvesting, Waste Management Steps, Physically Handicap Friendliness and Green Initiatives.
- 5. Restructuring stakeholder feedback mechanism.
- 6. Framing code of ethics for research.
- 7. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.

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CC: All Committee Members/Accounts for information and PGF for record.

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Minutes of Meeting

The chairman Maj M. Pati occupied the chair and welcomed the members for IQAC Meeting. The following business was transacted in the meeting:-

Agenda:1 Confirmation and Review of Minutes of first IQAC meeting held on 28/09/2019.

Resolution:

Thorough discussion was made, review is taken and Minutes of last IQAC meeting held on 28/09/2019 unanimously approved.

Agenda:2 Action taken report o	f first IQAC meeting held on 28/09/2019.
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Sr.1	Vo.	Resolution in the Meeting			A	ction 7	Taken	for Impl	ementation	
								&	Outcome	S
1.		About	deciding	IQAC	Monitoring	a	part	of	IQAC	Monitoring
		Mechan	ism.			Me	chanis	n it w	vas decide	ed to conduct
						IQ.	AC Me	eting	on 28/09/2	2019.

Agenda:3 Review of NAAC work.

Resolution:

Review of NAAC work is taken criteria wise and IQAC cell was satisfied with NAAC work status. IQAC Cell suggested some changes in Qualitative Work.

<u>Agenda:4</u> Initiating Infrastructural Changes for renovation of Girls' Common Room, Boys' Common Room, Rain Water Harvesting (Cleaning & Maintaining), Waste Management Steps, Physically Handicap Friendliness and Green Initiatives.

Resolution:

Thorough discussion was made and it was decided to initiate Infrastructural Changes for creation of Girls' Common Room, Boys' Common Room, Rain Water Harvesting(Cleaning & Maintaining), Waste Management Steps, Physically Handicap Friendliness and Green Initiatives.

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NATAGARHATIRE STIMUS COLLEGE NATAGARHATIRE STIMUS Further it was decided that responsibility of getting work done under guidance of Principal has given to Dr. Laxmidhar Sahoo (IQAC Coordinator) and Mr Brajabandhu Nayak (Head Clerk) to prepare estimate of expenditure for having it approved in next Governing Body Meeting.

Agenda: 5 Restructuring stakeholder feedback mechanism.

Resolution:

Dr L.D. Shaoo (NAAC Coordinator) Proposed that presently there is different mechanism for collecting stakeholder feedback, so there is need of change in mechanism as per NAAC institute level. Thorough discussion was made and it was decided that change in mechanism at institute level must be made for collecting, analyzing and implementing feedback of all stakeholders. Dr. A Mishra Criteria-1 coordinators of NAAC given responsibility to modify existing feedback forms and come up with new mechanism.

Agenda: 6 Framing code of ethics for research.

Resolution:

It was brought to the notice of all IQAC members that, code of ethics for plagiarism and malpractices checking in research is required in Criteria-3 of NAAC.

Thorough discussion was made and it was decided to prepare code of ethics for plagiarism and malpractices checking in research. The responsibility of preparing code of ethics is given to Mr. Yajnadatta Swain and Mr. Sahadev Behera Cr-3 & Cr-4 coordinators of NAAC respectively.

Agenda:7 Issue with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.

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NUMBER OF STREET

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Attendance

Sr. No.	Category	Name	Designation
1	Head of the Institution	Maj M Pati	Chairman, Principal (Ex- officio)
2	IQAC Coordinator	Dr L D Sahoo	Lecturer
3	Senior administrative officers nominees	Sri S S Pradhan	Dist Edu Officer (Ex-officio), Administrative Member
• . 1		Sri H S Pattanaik	HOD & Reader in Physics
4	Faculty Nominees	Sri S K Pradhan	Reader in Physics
		Sri S P Dash	Reader in English
	- 42	Dr J N Dash	Reader in Botany
		D: Smt S Mishra	Reader in Physics
		Md O Mallik	Sr Lect in History
5	Nominees from Students and	Sri P K Pattanaik	Alumni Member
	Alumni	Sri A Muduli	Student Member
6	Nominees from Employers /Industrialists/stakeholders	Sri S Sethy	Employer Member
7	Nominees from Other Institute	Dr H K Rath	HOD in Zoology, P N College, Bolagarh Parent Member
		Dr S C Pradhan	Associate Prof. in Zool, F M Univ. Balasore Member
		Sri R K Acharya	Retd Reader in Philosophy & Principal, Sarankul College, Sarankul

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- la IQAC COORDINATOR

OFFICE OF THE PRINCIPAL, NAYAGARH AUTONOMOUS COLLEGE, NAYAGARH

Notice

Date:- 25/11/2019

The meeting of IQAC is scheduled on 29/11/2019 at 04:00 PM in Principal's Room.

Agenda:

- 1. Confirmation and Review of Minutes of IQAC meeting held on 18/10/2019.
- 2. Action taken report of IQAC meeting held on 18/10/2019.
- 3. Review of NAAC work.
- 4. Planning of NSS/ Extension Activities for Academic Year 2019-20 (Odd Semester).
- 5. To initiate Face Value Enrichment Activities like fixing of charts, boards and coloring work of institute.
- To use ICT facilities for Teaching and Learning.
- 7. To take membership of Shodhganga
- To provide remote access to e-resources of library.
- 9. To increase bandwidth of internet connection.
- 10. To initiate process for registering alumni association.
- 11. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.

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IQAC COORDINATOR

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CC: All Committee Members/Accounts for information and PGF for record.

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Minutes of Meeting

The chairman Dr. Maj M Pati occupied the chair and welcomed the members for the IQAC Meeting. The following business was transacted in the meeting:-

Agenda:1 Confirmation and Review of Minutes of first IQAC meeting held on 18/10/2019.

Resolution:

Thorough discussion was made, review is taken and Minutes of last IQAC meeting held on 18/10/2020 unanimously approved.

Sr.No.	Resolution in the Meeting	Action Taken for Implementation
		& Outcomes
1.	Initiating Infrastructural Changes for	Dr. L.D Sahoo (IQAC Coordinator)
	creation of Girls' Common Room, Boys'	and Mr Brajabandhu Nayak (Head
	Common Room, Rain Water Harvesting,	Clerk). After work done, they are
	Waste Management Steps, Physically	instructed to submit report to the
	Handicap Friendliness and Green	IQAC.
	Initiatives.	
2.	Restructuring stakeholder feedback	Stakeholder feedback mechanism
	mechanism.	restructured and decided to implement
		from Academic Year 2019-20 even
Í		semester
3.	Framing code of ethics for research.	Code of ethics has been framed and
		put on website.

Agenda:2 Action taken report of Previous IQAC meeting held on 18/10/2019.

Agenda:3 Review of NAAC work.

Resolution:

Review of NAAC work is taken criteria wise and IQAC cell was satisfied with NAAC work status. IQAC Cell suggested some changes in Qualitative Work.

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Agenda:4 Planning of NSS/ Extension Activities for Academic Year 2019-20. **Resolution:**

Thorough discussion was made and it was decided that planning of NSS/ Extension Activities for Academic Year 2019-20 is to be done. Sri A K Sahoo (NSS Coordinator) handed over responsibility for the same.

Agenda:5 To initiate Face Value Enrichment Activities like fixing of charts, boards and coloring work of institute

Resolution:

Thorough discussion was made and it was decided that Face Value Enrichment Activities like fixing of charts, boards and coloring work of institute is to be initiated. By consent of All responsibility of Face Value Enrichment has been given to Hon. Principal Maj. M Pati.

Agenda:6 To use ICT facilities for Teaching and Learning.

Resolution:

It was brought to the notice of all IQAC members that, ICT tool usage is important and should have mechanism for its usage at faculty level.

Thorough discussion was made and it was decided to purchase some more LCD projector on immediate effect and prepare register to record ICT tool usage by faculty and it was also decided to put column 'Teaching Aids used' in teaching plan.

Agenda:7 To take membership of Shodhganga

Resolution:

It was brought to the notice of all IQAC members that membership of Shodhganga is required.

Thorough discussion was made and it was decided to take membership of Shodhganga. This responsibility is given to Librarian & HoD's for taking membership of Shodhganga and instructed to submit report to IQAC.

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Agenda:8 To provide remote access to e-resources of library. Resolution:

It was brought to the notice of IQAC that, remote access to e-resources of library is to be provided to students and faculty as per NAAC new guidelines/ requirement.

It was decided to create e-library tab on website and provide access to students and faculty.

Agenda:9 To increase bandwidth of internet connection.

Resolution:

It was brought to the notice of IQAC that, bandwidth of internet connection is to be increased. It was decided to increase bandwidth of internet connection. Responsibility of same is given to Hon. Principal for follow up and work done.

Agenda:10 To initiate process for registering alumni association.

Resolution:

It was brought to the notice of IQAC that registered alumni association is required as per NAAC guidelines to have health interaction with alumni and o have provision of financial and non-financial contribution from alumni. Md O Mallik and Sri P K Basantia have been given responsibility to register alumni association.

Agenda:11 Issue with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.

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OFFICE OF THE PRINCIPAL, NAYAGARH AUTONOMOUS COLLEGE, NAYAGARH <u>Notice</u>

Date:- 08/02/2020

The meeting of IQAC is scheduled to be held on 17.02.2020 at 04:00 PM in Principal's Room.

Agenda:

- 1. Confirmation and Review of Minutes of IQAC meeting held on 29/11/2019.
- 2. Action taken report of last IQAC meeting held on 29/11/2019.
- 3. Review of NAAC work.
- 4. To decide on Eco-friendly measures to reduce energy consumption in campus.
- 5. To review green initiatives and waste management steps in campus.
- 6. To purchase sports material as per need of students.
- 7. To decide plan of action for NAAC AQAR & NAAC Application for (Re Accreditation).
- 8. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.

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IQAC COORDINATOR



CC: All Committee Members/Accounts for information and PGF for record.

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Minutes of Meeting

The chairman Dr. Maj M Pati occupied the chair and welcomed the members IQAC Meeting. The following business was transacted in the meeting:-

Agenda:1 Confirmation and Review of Minutes of last IQAC meeting held on 29/11/2019. Resolution:

Thorough discussion was made, review is taken and Minutes of IQAC meeting held on 29/11/2019 unanimously approved.

Sr.No.	Resolution in the Meeting	Action Taken for Implementation
		& Outcomes
1.	Planning of NSS/ Extension Activities	Sri A K Sahoo has submitted plan of
	for Academic Year 2019-20.	NSS activities.
2.	To initiate Face Value Enrichment	Maj M Pati has decided measures of
	Activities like fixing of charts, boards	Face Value Enrichment and submitted
	and coloring work of institute.	report to IQAC.
3.	To use ICT facilities for Teaching and	LCD projector has purchased
	Learning.	
· 4.	To take membership of Shodhganga	Membership of Shodhganga has been
		taken.
5.	To provide remote access to e-	e- library tab created on website.
	resources of library.	
6.	To increase bandwidth of internet	Bandwidth of internet connection
	connection.	increased to 100 Mbps.
7.	To initiate process for registering	Registration fees has been paid and
	alumni association.	certificate will be received in few
		weeks.

Agenda:2 Action taken report of third IQAC Meeting held on 29/11/2019.

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Agenda:3 Review of NAAC work.

Resolution:

Review of NAAC qualitative and quantitative work is taken criteria wise and IQAC cell recommended to apply for initial login to NAAC.

Agenda:4 To decide on Eco-friendly measures to reduce energy consumption in campus. Resolution:

Thorough discussion was made and it was decided that to reduce energy consumption in the campus incandescent light bulbs and fluorescent tube lights are to be replaced by cost effective, high efficient LEDs. As well as IQAC suggested to use renewable energy (Solar) for reducing power consumption up to some more extent. So it was decided to purchase some more solar street light and initiate use of renewable energy.

<u>Agenda:</u>5 To review green initiatives and waste management steps in campus. Resolution:

It was brought to the notice of all IQAC members that, green initiative like Tree Plantation is carried out annually in the campus. As well separate manpower is given for maintenance of these initiatives. IQAC was satisfied with the initiatives and suggested to make separate bicycles stand in parking and encourage student and staff to use bicycles

IQAC Chairman briefed about solid and liquid waste management strategies in the institute and highlighted need of e-waste management. Detailed discussion was made and it was decided either to give e-waste to supplier and take discount in bills or to use components from e-waste for repair/ maintenance of systems.

Agenda: 6 To purchase sports material as per need of students.

Resolution

It was brought to the notice of all IQAC members that, As per suggestions received in feedback forms by the students, sports material is required to purchase. IQAC approved the same and instructed to purchase sports material with immediate effect.

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Agenda:7 To decide plan of action for NAAC Re- Accreditation (Cycle 2).

Resolution:

It was brought to the notice of IQAC that, from June 2018 NAAC has closed the window system and NAAC is accepting applications throughout the year. Based on this new change following plan of action has been decided by IQAC.

- 1. To Submit Previous Pending AOAR
- П. To Apply for IIQA
- III. To submit SSR

Agenda:8 Issue with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.

IQAC COORDINATOR

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Attendance

r. No.	Category	Name	Designation
1	Head of the Institution	Maj M Pati	Chairman, Principal (Ex- officio)
2	IQAC Coordinator	Dr L D Sahoo	Lecturer
3	Senior administrative officers nominees	Sri S S Pradhan	Dist Edu Officer (Ex-officio), Administrative Member
4		Sri H S Pattanaik	HOD & Reader in Physics
4	Faculty Nominees	Sri S K Pradhan	Reader in Physics
		Sri S P Dash	Reader in English
		Dr J N Dash	Reader in Botany
		Dr Smt S Mishra	Reader in Physics
		Md O Mallik	Sr Lect in History
5	Nominees from Students and	Sri P K Pattanaik	Alumni Member
	Alumni	Sri A Muduli	Student Member
6	Nominees from Employers /Industrialists/stakeholders	Sri S Sethy	Employer Member
7	Nominees from Other Institute	Dr H K Rath	HOD in Zoology, P N College Bolagarh Parent Member
		Dr S C Pradhan	Associate Prof. in Zool, F M Univ. Balasore Member
		Sri R K Acharya	Retd Reader in Philosophy & Principal, Sarankul College, Sarankul

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IQAC COORDINATOR

Minutes of Meeting

The chairman-cum-Principal Sri S K Pradhan occupied the chair and welcomed members for the IQAC Meeting. The following business was transacted in the meeting:-

Agenda: I Confirmation and Review of Minutes of third IQAC meeting held on 17.02.20 Resolution:

Thorough discussion was made, review is taken and Minutes of third IQAC meeting on 17.02.2020 unanimously approved.

Resolution in 4 a 27		
resolution in the Meeting	Action Taken for Implementati	
	& Outcomes	
	LEDs purchased and Quotation for	
reduce energy consumption in	solar light are called.	
campus.		
To purchase sports material as per	Sports material Purchased and repo	
need of students.	is submitted to IQAC.	
To decide on Eco-friendly measures to	Waste management steps are initiate	
reduce energy consumption in	and RWH is done.	
campus.		
7. To decide plan of action for	To take initial Login:- Sept.	
NAAC application.	To Apply for IIQA:- Sept.	
	To submit SSR:- Oct.	
	Resolution in the Meeting To decide on Eco-friendly measures to reduce energy consumption in campus. To purchase sports material as per need of students. To decide on Eco-friendly measures to reduce energy consumption in campus. To decide on Eco-friendly measures to reduce energy consumption in Campus. To decide plan of action for	

Agenda:2 Action taken report of third IQAC Meeting held on 17.02.2020

Agenda:3 Review of NAAC work.

Resolution:

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Review of NAAC qualitative and quantitative work is taken criteria wise and IQAC recommended to apply for initial login to NAAC.

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Agenda:4 To submit AQAR's.

Resolution:

Thorough discussion was made and it was decided that by looking towards NAAC preparation it was decided to submit AQAR's on last week of April.

<u>Agenda:5</u> Issue with the permission of the chair. <u>Resolution:</u>

As there were no issues to discuss meeting was concluded with vote of thanks to all present.

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IQAC COORDINATOR

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Attendance

Sr. No.	Category	Namc	Designation
. 1	Head of the Institution		Designation
	in a matriation	Maj M Pati	Chairman, Principal (Ex-
2.	IQAC Coordinator	a manufacture and a second and a	officio)
3	Senior administrative officers	Dr L D Sahoo	Lecturer
	nominees	Sri S S Pradhan	Dist Edu Officer (Ex-officio),
* •	nominees	The Constant August (Statistic Statistics	Administrative Member
. 4	Faculty Nominees	Sri H S Pattanaik	HOD & Reader in Physics
	r acuity Nonimees	Sri S K Pradhan	Reader in Physics
		Sri S P Dash	Reader in English
, ·		Dr J N Dash	Reader in Botany
		Dr Smt S Mishra	Reader in Physics
		Md O Mallik	Sr Lect in History
5	Nominces from Students and	Sri P K Pattanaik	Alumni Member
	Alumni	Sri A Muduli	Student Member
1	Nominees from Employers	Sri S Sethy	Employer Member
6	/Industrialists/stakeholders		Employer Member
		Dr H K Rath	HOD in Zoology, P N Colleg
7	Nominees from Other		Bolagarh
	Institute		Parent Member
		Dr S C Pradhan	Associate Prof. in Zool, F M
			Univ. Balasore
			Member
• • •		Sri R K Acharya	Retd Reader in Philosophy &
-			Principal, Sarankul College,
			Sarankul

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IQAC COORDINATOR

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66753 - 252234(O) 252235(R) Fax- 06753 - 253480

OFFICE OF THE PRINCIPAL NAVAGARH (AUTONOMOUS) COLLEGE NAVAGARH-752069

Website-www.ngrautocol.ac.in E-mail – ngrautcol@yahoo.co.in

	President Report of IQAC Meeti	ng held on 20/09/2019
Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	Steps to be taken for regular conduct of seminar/Alumni/P-T meet	All necessary steps are being taken for regular conduct of seminar/Alumni/P-T meet
2.	Placement cell to be energized	More Linkages have been put in place for boosting placement numbers with
3.	Faculties are to be encouraged to utilize smart class room	suitable opportunities. Work Shops have been conducted for encouraging faculties for conducting sessions at least 2 session in a week using smart class rooms & movable projectors.
, 4.	To strengthen its social outreach programme with its YRC/NSS/NCC	Good number of programme with its YRC/NSS/NCC are being conducted in local community
5.	Principal is requested to promote research activities among faculties.	Incentive Scheme in this regard has been put in place to strengthen it.

Action Taken Report of IQAC Meeting held on 20/09/2010

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Dr. B K. Pattnaik Coordinator IOAC

Maj. M Pati

Principal- cum-Chairman S.U. Do

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Action Taken Report of IQAC Meeting held on 28/09/2019

Sr.No.	Resolution in the Meeting	Action Taken for Implementation
		& Outcomes
1.	About deciding IQAC Monitoring	As a part of IQAC Monitoring
·	Mechanism.	Mechanism it was decided to conduct
		IQAC Meeting regularly keeping in
	•	view the internalizing and
		institutionalizing quality culture.

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PRINCIPAL NAVAGARHAUTONOMOUS COLLEGE NAYAGARH

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Setion Taken Report of HAC Meeting held on 18/10/2019

Sr.Ne.	Resolution in the Meeting	Action Taken for Implementation
		& Outcomes
	Initiating Infrastructural Changes for	Mr. L.D. Sahoo (IQAC Coordinator)
	creation of Girls' Common Room, Boys'	and Mr. Brajabandhu Nayak (Head
. •	Common Room, Rain Water Harvesting,	Clerk). After work done, they are
	Waste Management Steps, Physically	instructed to submit report to the
•	Handicap Friendliness and Green	IQAC and IQAC will further put in
	Initiatives.	Governing Body for approval.
2.	Restructuring stakeholder feedback	Stakeholder feedback mechanism
	mechanism.	restructured and decided to implement
a constant of the second of		from Academic Year 2019-20 even
Selet States and		semester
3.	Framing code of ethics for research.	Code of ethics has been framed and
		put on website.

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Action Walsen Report of first ROAS Meeting held on 29/4 \$/2019 With Same

• • • • •	Sr.No.	Resolution in the Meeting	Action Taken for Implementation
а., с. Х., "	. 1.	Planning of NSS/ Extension Activities	Sri A K Sahoo has submitted plan of
™ ~ ∾_ •		for Academic Year 2019-20.	NSS activities.
· · ·	2	To initiate Face Value Enrichment	Maj M Pati has decided measures of
а С		Activities like fixing of charts, boards	Face Value Enrichment and submitted
	3.	To use ICT facilities for Teaching and	report to IQAC. More number of LCD projector have
		Learning.	been purchased
	4.	To take membership of e-	Membership of Shod Sindhu has been
ĺ		ShodhSindhu and Shodhganga	taken.
re-ruitinnaan it no maan	5.	To provide remote access to e- resources of library.	e- library tab created on website.
F	6.	To increase bandwidth of internet	Bandwidth of internet connection
		connection.	increased to 100 Mbps.
+-	7.	To initiate process for registering	Registration fees has been paid and
, i		alumni association.	certificate will be received in few
			weeks.

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Action Taken Report of first HJAC Meeting held on 17.02 2020

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Se.No.	Resolution in the Meeting	Action Taken for Implementation
1	To decair on free-birmits measures to enhaue energy communication in comput	LEDs porchased and Question for solar light are called for.
	the part basic specific material as per	Sports matorial Purchased and report is submitted to IQAC.
3. To deside on Fo seduce may	To decide on Eco-driendly measures to enduce energy communition in comput.	Waste management stops are initiated and RWH cloumy & Maintenance) is done.
*	To double plan of autom for NAAC application.	To Submit Previous Pending AQAR To Apply for DQA To submit \$58

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NOTICE

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The reserving of \$2,555, so achieved on 15.08-2020 at \$66.00 PM in Principal 2 Know

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- -information and Baytaw of Minutes of last IQAC monthly hold on 11:02 2020
- tertors taken report of last \$2.55 meeting held on 17.02.2020
- Review of NAAC work
- L's submit &OAR ;
- Submission of proposal is the aniversity for conduction of short-term course.
- 5 lissue with the permission of the chair
- VII the comparison are requested to make a convenient to atomic for meeting

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21 UI Committee Members: Accounts for information and PGF for room?

Action Taken Report of IQAC Meeting held on 15.09.2020

	Sr.No.	Resolution in the Meeting	Action Taken for Implementation
			& Outcomes
.	1.	To submit AQAR's.	AQAR is being compiled

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IQAC COORDINATOR

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Appendix II



ওর্তৃরা ओडिशा MEMORANDUM OF UNDERSTANDING about Linkage for Faculty Exchange/Student Exchange

This Memorandum of Understanding (hereinafter referred to as MOU) is made and entered into on this day i.e. 27th December, 2018 between *Nayagarh Autonomus College, Nayagarh* and *Nayagarh Institute of Engineering & Technology (Polytechnic) (A Unit of Vidya Aloka Charitable trust, Approved by AICTE, New Delhi & Affiliated to SCTE & VT, Odisha), Vidya Vihar, Panipoilla, Nayagarh* for a period of 5 years from the current academic year for Faculty/Student exchange.

1. OBJECTIVES OF THE MOU

- a. To provide subject expertise to learners of both the institutions
- b. To provide opportunity to students to interact with their counterparts on curricular, co-curricular and extracurricular activities.



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16AA 558387

a) Both the institutions shall evolve a mutually acceptable schedule for guest lectures and relieve the person concerned through due procedure.

b) Prior Intimation to guest faculty shall be given through proper channel.

c) Travelling expenses shall be borne by the teachers/students.

d) No allowance shall be paid to visiting teachers/students.

e) The host institute shall make all the necessary arrangements for the guest lecture.

3. NON-EXCLUSIVITY

The relationship of the parties under this MOU shall be nonexclusive and both parties are free to pursue other agreements or collaborations of any kind.

4. TERMS OF TERMINATION

This MOU, unless extended by mutual written agreement of the parties, shall expire 5 years after the effective date specified in the opening paragraph. This MOU may be amended or terminated earlier by mutual written agreement of the parties at any time. Either party shall have the right to unilaterally terminate this MOU upon 60 days prior written notice to the other party.

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Nothing in this MOU shall be construed to make either of the parties a partner, an agent or a legal representative of the other for any purpose.

BY SIGNING BELOW the parties, acting through their duly appointed Principals, have caused this Memorandum of Understanding to be executed, effective as on the day and year written above in the first paragraph.

Oh behalf of Nayagarh Autonomous College Navagarh CALLEGE COLLEGE NAYAGARH

On behalf of Nayagarh Institute of Engineering & Technology, Vidya Vihar, Panipoila, Nayagarh (Odisha) PRINCIPAL NIET (POLYTECHNIC) NAYAGARH

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ওর্তৃরা আরিয়া MEMORANDUM OF UNDERSTANDING 16AA 558388 about Linkage for Faculty Exchange/Student Exchange

This Memorandum of Understanding (hereinafter referred to as MOU) is made and entered into on this day i.e. 27th December, 2018 between *Nayagarh Autonomus College, Nayagarh* and *Millennium Academy of Higher Education (imparting education to BBA, BCA & MSW students), At Khedapada, PO Balugaon, Nayagarh* for a period of 5 years from the current academic year for Faculty/Student exchange.

1. OBJECTIVES OF THE MOU

- a. To provide subject expertise to learners of both the institutions
- b. To provide opportunity to students to interact with their counterparts on curricular, co-curricular and extracurricular activities.

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2. PROPOSED TERMS OF COLLABORATION

a) Both the institutions shall evolve a mutually acceptable schedule for guest lectures and relieve the person concerned 8389

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b) Prior Intimation to guest faculty shall be given through C) Travelling

expenses shall teachers/students. be borne by the

d) No allowance shall be paid to visiting teachers/students.

The host institute shall make all the necessary arrangements for the guest lecture.

3. NON-EXCLUSIVITY

The relationship of the parties under this MOU shall be nonexclusive and both parties are free to pursue other agreements or collaborations of any kind.

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This MOU, unless extended by mutual written agreement of the parties, shall expire 5 years after the effective date specified in the opening paragraph. This MOU may be amended or terminated earlier by mutual written agreement of the parties at any time. Either party shall have the right to unilaterally terminate this MOU upon 60 days prior written notice to the other party.

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5. RELATIONSHIP

Nothing in this MOU shall be construed to make either of अहिं की आहि कि parties a partner, an agent or a legal representative of 03436 the other for any purpose.

> BY SIGNING BELOW the parties, acting through their duly appointed Principals, have caused this Memorandum of Understanding to be executed, effective as on the day and year written above in the first paragraph.

On behalf of

Nayagarh Autonomous College, Nayagarh (Odish BRINCIPAL NAYAGARH AUTONOMOUS COLLEGE NAYAGARH

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Millennium Academy of Higher Education, Nayagarh (Odisha)

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AGREEMENT

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THIS AGREEMENT is made on this 16th day of January 2019 at Nayagarh, Odisha

BETWEEN

The Institute of Company Secretaries of India (ICSI), New Delhi

AND

Nayagarh Autonomous College, Nayagarh, Odisha.

Whereas the Institute of Company Secretaries of India, constituted under the Company Secretaries Act, 1980 to develop and regulate the profession of Company Secretaries in India being solely authorised to conduct coaching and examinations for the award of Professional qualification / Membership of the Institute and whereas Nayagarh Eutonomous College, Nayagarh, Odisha would create synergy between the university education and professional education to enhance the quality of education imparted to the ICSI students, the study centres proposed to be operated and managed by the Department of Commerce of Nayagarh Autonomous College, Nayagarh, Odisha will be set uppon self-sustainable basis.

- Study centre shall function from the premises of recognised university/ college having proper recommendations of the concerned Regional ECouncil/Chapter.
- 2. Study centre shall be run by faculty of Department of Commerce having relevance to CS Course, by whatever nomenclature, on self-sustainable basis pas per ICSI guidelines.

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- 3. The Department of Commerce of the college shall operate and manage the ICSI study centre. Study centre shall in no case be termed as an agent or a partner or a representative of ICSI except for the limited purpose of providing class room teaching to CS students and other responsibilities covered in the agreement between the two Institutions.
- Head of department of Commerce of Nayagarh Autonomous College or his / her representative will be designated as Director of the CS Study Centre.
- 5. Study Centre shall not engage itself any activity or deal with a matter which are prejudicial to the interests and image of the Institute
- 6. Study centres shall be entitled to use the words and description "ICSI Nayagarh Study Centre"
- 7. The study centres would have full autonomy in deciding the fee to be charged from the students for the Class Room Teaching activity but the Institute would not provide any financial support/compensation to the study centres on any account.
- 8. ICSI Head Office / Regional Council / Chapter shall have no share in the revenue generated by respective study centres.
- 9. The Study Centre shall impart education with best faculty for various stages of ICSI Course Curriculum on the lines prescribed by ICSI.
- 10. The Study Centre shall conduct Career Counselling, suitably advertise and attract students for enrolment to CS Course and disseminate information regarding Company Secretaryship course
- 11. Facilitating registrations to the CS Course through on-line mode. The Fee will be accepted by the Institute through online mode and the College shall provide reasonable infrastructure (computer with internet connectivity, scanner, etc.) to enable the students to register online for CS Course. Students who are not having Credit/ Debit Cards may remit the fee through Bank Challan in which case cash can be deposited with designated banks (at present Canara Bank).
- 12. Provide at least one room space for ICSI representative office at college campus.
- 13. Students of study centre shall be allowed access to the library of concerned department in which the study centre has been setup.
- 14. Members of Central Council, Regional Councils of ICSI or Members of the Chapter Managing Committees are not eligible to act as Faculty in the classes conducted by Study Centres.

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- 15. The study centre shall submit quarterly MIS covering the activities conducted during such period like Details of Career Awareness Programmes/ Counselling Sessions conducted, Details of Registrations Facilitated(*) with registration number, Details of Classes Conducted with registration number of the students etc. to the Regional Council/Chapter to which it is attached with a copy to the ICSI HQ. (*) as per format decided by the Institute from time to time.
- 16. The college shall maintain a permanent display board "CS Nayagarh Study Centre" on the boundary wall of the college and also within the premises where the study centre is located.
- 17. The designated room shall be properly maintained with daily cleaning, proper lighting and whitewash.
- 18. ICSI shall share and suggest ways and means for effective conduct of classes by the centre.
- 19.ICSI shall Suggest / Depute faculty on specialised subjects as and when requested by the study centre.
- 20.ICSI shall Assist in popularising the Class Room Teaching conducted by various study centres - Study centre can advertise/publicise conduct of classes in the Institute's student e-bulletins, "Student Company Secretary" and "CS Foundation Course" bulletin free of cost.
- 21.ICSI shall pay Honorarium as per the prevailing "ICSI Guidelines of Counsellors" of that day, for successful registration of students on receipt of quarterly MIS.
- 22. Apart from specific quidelines given above, general guidelines relating to conduct of class room teaching issued by the Institute are also applicable to the study centres as far as engagement of faculty, feedback, etc.
- 23. Faculty engaged for the purpose, as far as possible shall be in accordance with the guidelines and student teacher ratio should be 40:1 that is a maximum of 40 students per teacher.
- 24. The honorarium payable to the faculty members shall be decided by the study centres.
- 25. To the extent possible the faculty of the college shall be engaged to take the classes, subject to fulfilment of criteria.
- 26. Propagation of the schedule of classes through bulk SMS/ E-Mail among the concerned students will be through the Institute only and the same will be chargeable as per rates fixed by the Institute from time to time.
- 27. The Study Centre shall indemnify the Institute that the interests of the students jufayour farde will be protected at all times.

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- 28. There would be at least one room for the representative office.
- 29.ICSI shall not pay any rent for the space provided by the University for the
- 30. The Director of study centre may engage any person at the representative office to register the students and render other administrative activities. Such person shall not in any way be treated as an agent or a partner or a representative or employee of the ICSI. No reimbursement of any type shall be made by ICSI for this arrangement.
- 31. The director of study centre shall engage and pay to the person engaged to register the students and undertake administrative functions of the study centre. No reimbursement of any type shall be made by ICSI for this arrangement.
- 32. The person to be appointed for manning the centre office to be from the institution, In order to have effective coordination with the college administration and to ensure access to the infrastructure facilities of the Institution as prescribed under these guidelines, to run the centre effectively.
- 33. Such study centre would be monitored and coordinated by Directorate of Student Services at Headquarters through the respective Regional Council / Chapter. ICSI shall keep a possible ordinary control to ensure quality of education through supervision by deputing its own personnel in the classes or having confidential or independent feedback from the students.
- 34. There would be a coordination committee having representative from the college and ICSI for monitoring the performance of the study centre at regular intervals, preferably every quarter.
- 35. ICSI shall not incur or suffer any kind of liability legal, financial or otherwise - with regard to any obligations incurred by the study centre.
- 36. The officer as empowered by the HOD of Student Services or Secretary, ICSI or President, ICSI jointly or severally shall enter into an agreement between the respective college for setting up of Study Centre. Further the President may authorized any other Council member in his/her absence.
- 37. The agreement would be valid for a period of TWO years and can be extended further on year to year basis, as mutually agreed between the respective college.
- 38. Unless the validity of the recognition renewed/extended, after due period, the study centre would not carry its activities. In case, a particular study centre is derecognised or validity withdrawn, it would stop the activities immediately. mlexen Pard

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29. It is the responsibility of the Centre to deduct TDS as applicable in respect of payment made by it for running the centre. It shall also fulfil all the compliances arising out of TDS deductions like remittance and filing of returns from time to time as prescribed under the law.

- 40. Likewise, the study centre would ensure to comply GST provisions arising out of payment to the faculty handling the classes and for such other services as applicable.
 - 41. Study centre to maintain its accounts as per the standard and established practices and norms and get them audited at the close of financial year and send the audited accounts to the RC/Institute periodically for their information.
 - 42. It is also the responsibility of the Centre to comply with local laws if any, arising out of running of the centre.
 - 43. If the quality of teaching, infrastructure and other services (as envisaged under these guidelines) provided by the study centre is not upto the satisfaction of ICSI, it reserves the right to cancel/terminate the agreement without assigning any reason thereof.

However, the cancellation / termination shall not affect the obligations in respect of the completion of the course in respect of any batches of classes that have been commenced and are in progress and fees for which have been collected from the participants by the study centre.

This arrangement will come into force from : 16th day of January 2019

SIGNED AND EXECUTED BY :-

Signature (with Rubber Stamp)	Chairman Bhubeneswar Chapter of ICS		De Des moren Parali- PRINCIPAL NAYAGARHAUTONOMOUS COLL
Name	CS Surendra Nath Mallick	Name	Dr. Smt Bijayralsonni Parida
Designation	Chairman	Designation	Principal
For and on behalf of ICSI	Bhubaneswar Chapter of EIRC of the ICSI	For and on behalf of College	Nayagarh Autonomous College Nayagarh De Columert Martin Mukaton Marting Martin Mukaton Marting Marting Martin Mukaton Marting Martin Mukaton Marting Martin Marting Marting Mar



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16AA 558384

Memorandum Of Understanding about Linkage for Faculty Exchange/Student Exchange

This Memorandum of Understanding (hereinafter referred to as MOU) is made and entered into on this day i.e. 27th December, 2018 between Nayagarh Autonomus College, Nayagarh and UNIITECH Degree College, Nayagarh for a period of 5 years from the current academic year for Faculty/Student exchange.

1. OBJECTIVES OF THE MOU

- a. To provide subject expertise to learners of both the institutions
- b. To provide opportunity to students to interact with their counterparts on curricular, co-curricular and extra-curricular activities.

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a) Both the institutions shall evolve a mutually acceptable schedule for guest lectures and relieve the person concerned through due procedure.

- b) Prior Intimation to guest faculty shall be given through proper channel.
- c) Travelling expenses shall be borne by the teachers/students.
- d) No allowance shall be paid to visiting teachers/students.
- e) The host institute shall make all the necessary arrangements for the guest lecture.

3. NON-EXCLUSIVITY

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The relationship of the parties under this MOU shall be nonexclusive and both parties are free to pursue other agreements or collaborations of any kind.

4. TERMS OF TERMINATION

This MOU, unless extended by mutual written agreement of the parties, shall expire 5 years after the effective date specified in the opening paragraph. This MOU may be amended or terminated earlier by mutual written agreement of the parties at any time. Either party shall have the right to unilaterally terminate this MOU upon 60 days' prior written notice to the other party.

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ଓଡ଼ିଶା ओडिशा ODISHA 5. RELATIONSHIP

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Nothing in this MOU shall be construed to make either of the parties a partner, an agent or a legal representative of the other for any purpose.

BY SIGNING BELOW the parties, acting through their duly appointed Principals, have caused this Memorandum of Understanding to be executed, effective as on the day and year written above in the first paragraph.

On behalf of Nayagarh Autonomous College, Nayagarh PRINCIPAL NAYAGARH AUTONOMOUS COLLEGE NAYAGARH-752003, ORTSSA

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CH AFRINAN UNITECH Degree College Nayagarh^s Odisha



☎ 06753 - 252234(C) 252235(R) Fax- 06753 - 253480

OFFICE OF THE PRINCIPAL NAYAGARH (AUTONOMOUS) COLLEGE NAYAGARH-752069

Website-www.ngrautocol.ac.in E-mail – ngrautcol@yahoo.co.in

Date: 16.01.2020

To

CS Rudra Madhav Mishra Company Secretary, IDCO

Subject: Invitation as a Resource person

Sir,

With reference to the subject cited above, I am to mention that, we are thankful to you for accepting our invitation to deliver a guest lecture on the topic decided earlier for the subject 'Company Secretary as a career' in our college on 21.01.2020 at 11.30 a.m.

Thanking you.

Yours faithfully,

Principal

Nayagarh Autonomous College Dayagarh NAYAGARH AUTONOMOUS COLLEGE NAYAGARH



1○ 06753 - 252134(r) 252135(R) Fax- 06753 - 253480

OFFICE OF THE PRINCIPAL NAYAGARH (AUTONOMOUS) COLLEGE NAYAGARH-752069

Website-www.ngrautocol.ac.in E-mail – ngrautcol@yahoo.co.in

Date: 22.01.2020

To

CS Rudra Madhav Mishra Company Secretary, IDCO

Subject: Thanks-giving letter.

Sir,

On behalf of our institution, I express my gratitude to you for making it convenient to deliver the guest lecture on 'Company Secretary as a career' on 21.01.2020.

Our institution will remain obliged to you.

Thanking you.

Yours faithfully,

Mate Principal 22.1.20

Nayagarh Autonomous Cottege AiNayagarh NAYAGARH AUTONOMOUS COLLEGE NAYAGARH



OFFICE OF THE PRONCH AT NAY AGARH (AUTONOMOUS) COLLEGE NAY AGARH-752009

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Class Physics Speed

Millimmum Academy of Higher Education, Khudapada

Subpost, Invitation for Giana Lostars

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With reference to the subject dual diversion are present to recta one manifest each from) enumerous Φ MEW subjects of gener dignetical maximum to deliver gauge instance on the topolodevided surface to the final sear arabetic of Φ one and MEV on 12.00,2009 at 11.00 a.m. (for both charges):

Vivaring confirmation from your staff.

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OFFICE OF THE PRINCIPAL NAYAGARH (AUTONOMOUS) COLLEGE NAYAGARH-752069

Website-www.ngrautocol.ac.in E-mail – ngrautcol@yahoo.co.in

Dt: 16.08.2019

The Principal, Millenium Academy of Higher Education, Khedapada

Subject: Letter of appreciation.

Sir,

To

On behalf of our institution, I convey my heartfelt thanks and appreciation to you for accepting our invitation and making it convenient to deliver guest lectures to our Commerce and MSW students on 12.08.2019.

Hope such kind of knowledge exchange continue in future.

Thanking you.

Yours faithfully,

Principal 16.8-19

Nayagarh Autonongua Collega Navagarh



£ ⇒6753 - 151034(C) 252235(R) Fax- 06753 - 253480

OFFICE OF THE PRINCIPAL NAYAGARH (AUTONOMOUS) COLLEGE NAYAGARH-752069

Website-www.ngrautocol.ac.in E-mail – ngrautcol@yahoo.co.in

Dt: 09.01.2020

To The Chairman, UNIITECH College, Nayagarh

Subject: Letter of commend.

Sir,

On behalf of our institution, I convey my heartfelt thanks to you for accepting our invitation and making it convenient to deliver a guest lecture on Chemistry on 06.01.2020.

Hope such type of reciprocation will continue in future. Thanking you.

Yours faithfully,

Principal 9.1.20

NayagarhaAutonomous College, Nayagarh

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OFFICE OF THE PRINCIPAL NAYAGARH (AUTONOMOUS) COLLEGE NAYAGARH-752069

Website-www.ngrautocol.ac.in E-mail – ngrautcol@yahoo.co.in

Dt: 30.12.2019

The Chairman, UNIITECH College, Nayagarh Subject: Invitation for Guest Lecture

Sir,

To

With reference to the subject cited above and our earlier discussion, we are pleased to invite one of your faculty members in Chemistry to deliver guest lecture on the topic decided earlier to our B.Sc. (Chemistry) final year students on 06.01.2020 at 11.00 AM.

Please confirm your acceptance and consent.

Thanking you.

Yours faithfully,

12,1g Principal

Nayagarh Autonomous College, Nayagarh



NAYAGARH INSTITUTE OF ENGINEERING & TECHNOLOGY (POLYTECHNIC)

Vidya Vihar, Panipoila, Nayagarh, Odisha Phone : 06753-213333, E-mail : niet.sb_org@yahoo.co.in Website : www.nietodisha.edu.in

Ref No 123

Date 19.02.2020

To The Principal, Nayagarh Autonomous College, Nayagarh

Subject: Invitation for Guest Lecture

Sir,

With reference to the above subject, we are requesting you to send Mr. Ascharya Kumar Kar, Lect.in Physics to deliver guest lecture for the Physics subject.

Details of it are as below: Date: 25.02.2020 Time: 12.00 noon

Please accept the invitation and give us consent for the same.

Thanking you.

Yours faithfully,

Principal Nayagarh Institute of Engineering & Technology (Polytechnic) PRINCIPAL NIET (POLYTECHNIC) NAYAGARH



NAYAGARH INSTITUTE OF ENGINEERING & TECHNOLOGY (POLYTECHNIC)

Vidya Vihar, Panipoila, Nayagarh, Odisha Phone : 06753-213333, E-mail : niet.sb_org@yahoo.co.in Website : www.nietodisha.edu.in

Ref No 152

Date 26.02.2020

To The Principal, Nayagarh Autonomous College, Nayagarh

Subject: Thanks giving letter.

Sir,

On behalf of Nayagarh Institute of Engineering & Technology (Polytechnic), Vidya Vihar, Panipoilla, I heartily convey my thanks to you for kindly accepting our invitation and making it convenient to deliver guest lecture for the subject of Science.

Your guidance will be beneficial to our students for the future growth.

Thanking you.

Yours faithfully,

rincipal

Nayagarh Institute of Engineering & Technology (Polytechnic)





MILLENNIUM ACADEMY OF HIGHER EDUCATION

Recognised by Govt. of Odisha, Affiliated to Utkal University At- Khedapda, P.O- Balugaon, Dist- Nayagarh, 752070

Ref. No-M.S. 2

لمعد المعنى المعنى المعنى Date-...

То

The Principal, Nayagarh Autonomous College, Nayagarh

Sub:- Invitation for Guest Lecture

Sir,

With reference to the above subject, we are requesting you to send one of your MSW faculty member to deliver guest lecture for MSW final year students.

Details of it are as below: Date: 13.11.2019 Time: 11.00 a.m

Please accept the invitation and give us consent for the same.

Thanking you.

Yours faithfully,

Principal Millenium Academy of Higher Education, Panipoila, Khedapada

PRINCIPAL Millennium Acadamy of Higher Educ Nayagarh



MILLENNIUM ACADEMY OF HIGHER EDUCATION

Recognised by Govt. of Odisha, Affiliated to Utkal University At- Khedapda, P.O- Balugaon, Dist- Nayagarh, 752070

Ref. No-335W 249/19

Date- 15.11.2019

The Principal, Nayagarh Autonomous College, Nayagarh

Sub:- Thanks giving letter.

Sir,

To

On behalf of Millenium Academy of Higher Education, Panipoila, Khedapada, I heartily convey my thanks to you for kindly accepting our invitation and making it convenient to deliver guest lecture for the subject of MSW.

Your guidance will be beneficial to our students for the future growth.

Thanking you.

2 Hand

Principal Millenium Academy of Higher Education, Panipoila, Khedapada

PRINOIPAL Millennium Academy of Higher Education Nayagerh



 W. C. 753 - 101 (0), 1522 (6);
Fax- 06753 - 25348(-

OFFICE OF THE PRINCIPAL NAYAGARH (AUTONOMOUS) COLLEGE NAYAGARH-752069

Website-www.ngrautocol.ac.in E-mail – ngrautcol@yahoo.co.in

Date: 28.01.2019

To CS Subrat Mishra, Company secretary, Odisha seeds corporation

Subject: Invitation as a Resource person

Sir,

With reference to the subject cited above, I am to mention that, we are thankful to you for accepting our invitation to deliver a guest lecture on the topic decided earlier for the subject 'Company Secretary as a career' in our college on 04.02.2019 at 10.00 a.m.

Please accept the invitation and give us consent for the same.

Thanking you.

Yours faithfully,

Amle 19

Nayagarh Autonomous College, Nayagarh



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OFFICE OF THE PRINCIPAL NAYAGARH (AUTONOMOUS) COLLEGE NAYAGARH-752069

Website-www.ngrautocol.ac.in E-mail – ngrautcol@yahoo.co.in

Date: 05.02.2019

To

CS Subrat Mishra,

Company secretary, Odisha seeds corporation

Subject: Thanks giving letter.

Sir,

On behalf of our institution, I express my gratitude to you for making it convenient to deliver the guest lecture on 'Company Secretary as a career' on 04.02.2019.

Your guidance will be beneficial to our students for the future growth.

Thanking you.

Yours faithfully,

Nayagarh Autonomous College, Nayagarh NAYAGARHAUTONOMOUS COLLEGE NAYAGARH



OFFICE OF THE PRINCIPAL NAYAGARH (AUTONOMOUS) COLLEGE NAYAGARH-752069

Website-www.ngrautocol.ac.in E-mail – ngrautcol@yahoo.co.in

Dt: 12.03.2019

The Chairman, UNIITECH College, Nayagarh Subject: Invitation for Guest Lecture

Sir,

To

With reference to the subject cited above and our earlier discussion, we are pleased to invite one of your faculty members in Economics and Physics to deliver guest lecture on the topic decided earlier to our B.A (Economics) and B.Sc. (Physics) final year students on **18.03.2019** at **11.00** AM.

Please confirm your acceptance and consent.

Thanking you.

Yours faithfully,

3.19

Principal

Nayagarh Autonomous College, Nayagarh

มีสารารรรณราช 19



OFFICE OF THE FRINCIPAL NAYAGARH (AUTONOMOUS) COLLEGE NAYAGARH-152169

Weisne-www.agraumeni.ac.in E-mail – ngrauteni/ägrainn.es.in

Dc: 27.03.2019

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Sr

In teach of our institution. I range up fearth thanks of you for eccepting our monation and making it rangement of feliver 2 guess leaves on Physics and Economics on 1915-1911

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> Tours faithfully. Principal Nayaganii Augumomous Collinge: Mayaganii

Appendix III



Certificate of Registration

(Quality Management System) **KVQA CERTIFICATION SERVICES PVT. LTD.** This is to certify that the Quality Management System of

NAYAGARH COLLEGE

NAYAGARH, NAYAGARH, ODISHA, 752069

Has been found to be of the Quality Management System Standard

ISO 9001:2015

(Quality Management System)

This certificate is valid for the following product or service range

Providing Higher Education Science Arts and Commerce

Certificate No: KCOMP201804004

1st Surveillance Due On: 01/03/2019: Done On: 2nd Surveillance Due On: 01/03/2020: Done On:

Date Of Issue: 01, April, 2018 Valid Until: 31, March, 2021*

Issued by

Authorized Signatory KVQA

SO 9001:2015

KVQA

To Check the Status of the Certification kindly log on to www.kvqa.in F-300, Sector -63, Noida U.P., India. Ph-011-22711940, 22711941, email: delhi@kvqaindia.com

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Appendix IV

AQAR Submitted Details

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entries

Cycle Submitted SI AISHE Academic Action Date No ID Status NO **HEI Name** Year AQAR Review Details 13-05-2021 Accepted 1 NAYAGARH AUTONOMOUS C-2019-2020 1 HTML Report PDF Report COLLEGE 39677 AQAR Review Details 13-05-2021 Accepted C-2018-2019 1 NAYAGARH AUTONOMOUS 2 39677 HTML Pepert | PDF Report COLLEGE C-2017-2018 13-05-2021 Accepted 1 AQAR Faview Details NAYAGARH AUTONOMOUS 3 PDF Report 39677 HTML Report COLLEGE AQAR Review Details C-2016-2017 13-05-2021 Accepted 1 NAYAGARH AUTONOMOUS 4 39677 HTML Report PDF Report COLLEGE 2015-2016 13-05-2021 Accepted AQAR Teview Details C-5 NAYAGARH AUTONOMOUS - 1 39677 COLLEGE HTML Feport PDF Report

Showing 1 to 5 of 5 entries

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Previous	1	Next
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Search:



AQAR REPORT REVIEW

NAYAGARH AUTONOMOUS COLLEGE

Aishe id :	C-39677
Submitted for :	2019-2020
Submitted Date :	13/05/2021 10:07 AM
Reference AQAR Link :	Click here
Over all Comments :	reviewed aqar
Acceptance date :	13/05/2021

S.U. Pale

NAVAGARHAUTONOMOUS COLLEGE



AQAR REPORT REVIEW

NAYAGARH AUTONOMOUS COLLEGE

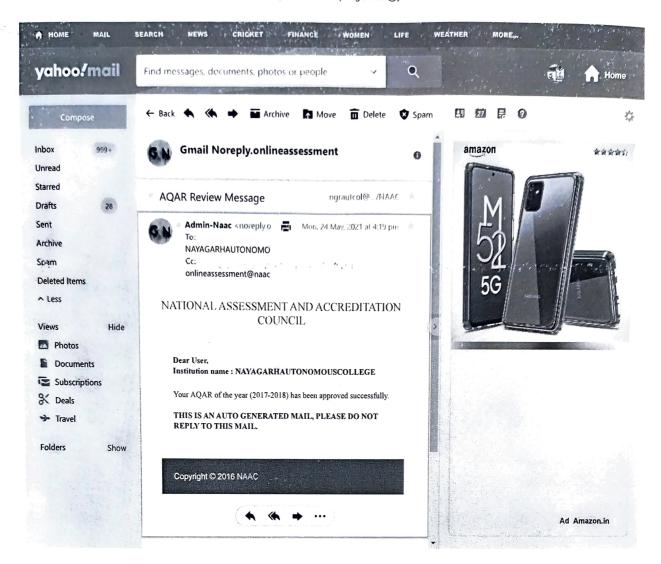
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Aishe id :	C-39677
Submitted for :	2018-2019
Submitted Date :	13/05/2021 09:48 AM
Reference AQAR Link :	Click here
Over all Comments :	The HEI has provided the data as per AQAR format of NAAC. Hence the AQAR shall be accepted
Acceptance date :	18/05/2021

S. U. Dordel

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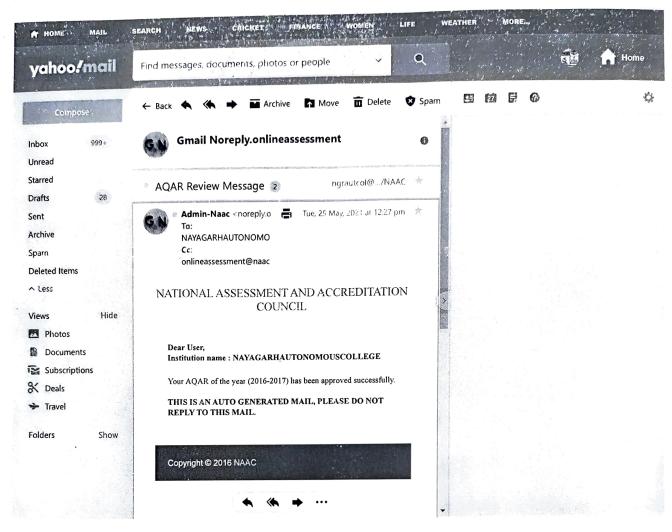


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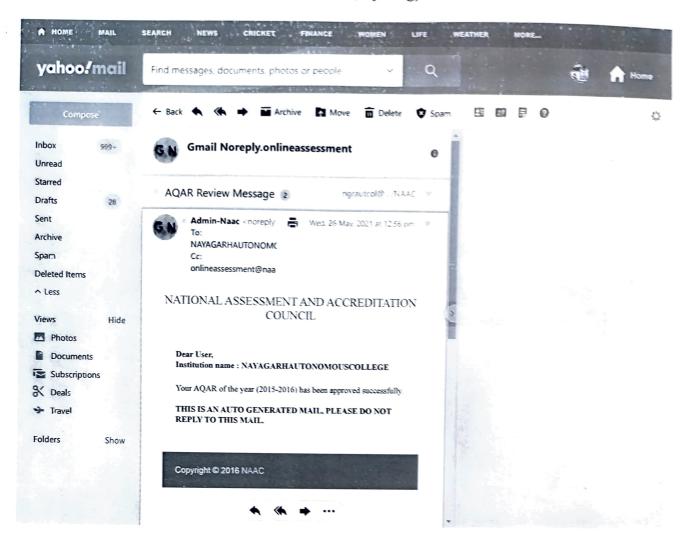
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NAVAGARH AUTOKOMOUS TOLLEGE NAVAGARH



This certification is valid for a period of Five years with effect from October 17, 2006 This certification is valid for a period of the year what check from October 17, 2006 An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C' grade, 65-70-C'' grade, 70-75- B grade, 75-80- B' grade, 80-85-B'' grade, 85-90- A grade, 90-95-A' grade, 95-100-A'' grade







Sec. By

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Name of the Institution : Nayagarh College Place : Nayagarh, Orissa

Criterion	Griterion Score (Ci)	Weightage (Wi)	Criterion X Weightage (Cix Wi)
I. Curricular Aspects	76	10	760
II. Teaching-learning and Evaluation	80	40	3200
III. Research, Consultancy and Extension	73	05	365
IV. Infrastructure and Learning Resources	75	15	1125
V. Student Support and Progression	72	10	720
VI. Organisation and Management	75	10	750
VII.Healthy Practices	74	10	740
- 1 44 		100	$\Sigma C_i W_i = 7660$

 $\Sigma C_i W$ Institutional Score ΣW.

7660 76.60 100

Director

MACARH AUTONOMOUS COLLEG NAYAGARH

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